ANNUAL REPORT

DEPARTMENT OF SPECIAL COLLECTIONS

COLUMBIA UNIVERSITY LIBRARIES

1952 - 1953

CIRCULATION

~~ANNUAL~~ MONTHLY STATISTICS

COLUMBIA UNIVERSITY LIBRARIES

LIBRARY Special Collections

DATE: ~~1952-1953~~

Units	I. USE IN LIBRARY				II. CIRCULATION	
	A. Reserve		B. Non-reserve		A. Reserve	B. Non reserve
	1. Signed	2. Shelving	1. Signed	2. Shelving		
Books			~~10,269~~			~~8~~
Unbound periodicals						
Vertical file						
Graphic materials						
Microfilm						
Phonograph records			~~675~~			~~9~~
Catalogs						
Rental reserves						
~~Mss.~~			~~1,150~~			
Sub-total						
TOTAL			~~12,294~~			~~17~~
GRAND TOTAL						~~12,311~~

III. INTER & INTRALIBRARY LOANS	
A. Interlib. loan service	~~5~~
B. Local interlib. loan service	~~39~~
C. Intralib. loan service	~~1557~~
D. Photo service	~~379~~
E. Technical services	~~3101~~
TOTAL	~~5265~~

Attendance: Total door count	~~5225~~
Attendance: Average spot check	
Hours open during month	~~240~~
Receipts for Rental reserves	

For "Notes and Comments" use additional sheet.

R36(650)M

Columbia University Libraries
Department of Special Collections
ANNUAL REPORT: July 1, 1952-June 30, 1953.

GENERAL COMMENT

Eventualities of note in the department of Special Collections during the year 1952-1953 are as follows:

Use of the Collections

The use of Special Collections books and manuscripts has again spurted, and the total-use figure for the year, 14,280 (of which 12,294 represents on-premises use), approximates that of the peak year, 1949-50. At any rate, the current figure is 30 percent higher than last year's total of 10,972.

On the average day, therefore, (of which there are few examples) 17 readers use 40 books. On some days only a fraction of this rate of use is reached, but on others it is multiplied. This points up the need for better reading-room facilities; the present quarters are proving inadequate to meet the requirements of the scholarly use which the collections are attracting at an increasing rate.

Growth of the Collections

Gifts. It was an exceedingly fruitful year in the matter of gifts of materials by Friends and others. Sixteen Friends made gifts of 191 books and manuscripts and 3 collections--representing an estimated value of about $18,000. The Graphic Arts Center program attracted six gifts of 1,562 books and one collection, with an estimated value of $31,155. The project of inviting contemporary Columbia authors to present representative original manuscripts of their works has resulted in the acquisition of 19 manuscripts and supporting materials from 11 authors; the estimated value of this material is $525. Finally, 20 interested individuals, including faculty and students,

have contributed 152 books and 8 collections, totalling $2,893 in value.

In all, 1924 books and manuscripts and 13 collections have been presented, representing an estimated value of $52,568, by some 54 individuals and organizations. Among the more notable gifts were: 1500 "Fifty Books of the Year", 1923-1952, presented by the American Institute of Graphic Arts; 14 rare first editions, in fine original condition, of certain 19th-century English works, presented anonymously; 91 scarce editions of works by Kipling, Stevenson, etc., the gift of Mr. and Mrs. Solton Engel; Miss Alberta Welch's gift of 12 manuscripts relating to 18th and 19th century music and literature; equipment for the manufacture of hand-made paper, presented by Mr. Harrison Elliott and the Stevens-Nelson Paper Corporation.

The reports of this department are not ordinarily concerned with money gifts, but one such made this year should be noticed. The gift of $3,500, made by a donor who prefers to remain anonymous, made possible the purchase of the Gabriel Engel (A.B. 1913) Memorial Collection of Posters, numbering perhaps 10,000 pieces.

In addition to the above, it should be recorded that on many occasions large collections of books are presented to The Libraries, most of which are destined for the general or departmental shelves. One of the duties of the Special Collections staff is that of examining such gifts for rarities. This year selections of rare books were made from two such gifts—that of Dr. and Mrs. Corliss Lamont, and that of Clarence M. Lewis. In the former instance more than 100 titles were chosen, with an estimated value of at least $1500. In the latter case, seven volumes were selected, valued at $100.

The bequest of the late Thomas S. Jones should also be noticed. This bequest brought a significant file of that poet's correspondence with other

members of his literary circle, numbering hundreds of pieces; thousands of sheets of manuscripts composed according to Jones' "automatic writing" technique; and 268 printed books, mainly inscribed copies of the works of Jones' contemporaries. The value of this collection is estimated to reach at least $2,500.

From all sources, therefore, Special Collections received by gift and bequest some 2,305 books and manuscripts and 15 collections, with an estimated value of $60,168.

Purchases. The use of endowed funds—mainly Bancroft, Smith, and Lodge—has brought an increasing flow of archives and important individual items to Special Collections. Only a very few of our year's purchases can be mentioned here:

Alexander Hamilton letters and manuscripts. 15 letters to various persons, 1781-1804. "Answers to questions proposed by the President of the United States" on negotiations with France, 1797, 12 pages. "Report on the Bank of the United States", including the doctrine of implied powers, 1791, 60 pages.

Mathematical-astronomical manuscript, containing texts by Grosseteste, Peckham, Sacrobusco, and others. On vellum, 14th century. $1850.00

Hart Crane Collection. Correspondence, manuscripts, books, and memorabilia. Includes more than 500 letters written by and to Crane, involving his family, friends, and contemporaries. Original manuscripts of his major works, with annotations, corrections, and additions varying from the published versions.

Summation of the trial of the murderers of Joseph Smith, Carthage, Illinois, 1844. Unpublished manuscript. $500.

Kensall Family papers. Well over 350 pieces relating to the activities of the family in Pennsylvania, late 18th-early 19th centuries.

Elizabeth Blackwell letters. Collection of 153 pieces, mainly from Dr. Elizabeth Blackwell, who established the first hospital staffed entirely by women in New York City in 1857. Date range, 1850-1884.

Woodrow Wilson campaign letters. More than 1150 letters to Wilson relating to his first campaign for the Presidency, 1912-1913.

French Royal Administration acts. 407 printed documents relating to affairs in Canada, Guiana, the West Indies, and Louisiana, 1669-1789.

$500. Terrestrial and celestial globes by Dudley Adams, 1807. A matching pair.

Removals. The over-all total of books and manuscripts in Special Collections shows perhaps its first reduction in the history of the department. This was due to three factors, of which the latter two are the result of an effort to clear non-rare works from Special Collections: (a) the transfer of the Hungarian Reference Collection, formerly the property of the Alien Properties Custodian, to the Library of Congress (listed in our census records as ca. 10,000 volumes); (b) the removal of non-rare 20th-century works from the Seligman collection (10,320 volumes); and (c) the transfer to GL of the so-called "Motion Picture Collection" (502 volumes). The total number of removals was thus about 20,822. This far exceeded the new additions, which this year reached 7,178, for a net loss of 13,644. As a result, the number of volumes now in Special Collections is roughly 186,500.

Not included in that count are the items in archival collections, and some 4000 volumes recently transferred from the Science Library. In the former instance it is neither feasible nor consistent to take into account individual pieces, and in the latter case formal acceptance of the science books awaits closer examination of their rarity.

Organization of the Collections

Descriptions of manuscript collections. The descriptive listing of the manuscript collections available to scholars at Columbia, numbering some 225 units, is now virtually completed. This work was begun in the previous year by Mr. Edward C. Latham and has been continued currently by Mr. J. Terry Bender. Both of these men--students in the School of Library Service--are interested specifically in rare book work, and were temporarily attached to the Special Collections staff. The School has cooperated fully in the project, and has accepted the descriptions of the manuscript collections in place of the usual Field Observation Reports.

No such listing of Columbia's holdings in this important area has been attempted before, and the collections now described represent nearly every major library on the campus. General circulation of the report has been kept in mind, and the finished document will be presented in the near future for consideration as a possible Libraries publication.

Cataloging of former acquisitions. Some progress in back cataloging is to be noted. More than 1500 former acquisitions (730 Coykendall books; 784 Seligman books; and 23 Milroe books--this last concludes the cataloging of the Tammany Collection except for 110 titles of serials) were handled this year. This is at least a one-third reduction over figures of the previous years, a differential which has been approximately balanced by increased cataloging of new materials. The total amount of cataloging for Special Collections, new as well as old acquisitions, has remained virtually constant near the 6500 level over the past four years.

Certain cataloging is performed by the department staff. This year 412 Seligman broadsides were so treated, as well as 247 pieces of manuscript.

In addition, three manuscript collections were fully processed (Blackwell letters, Samuel Moore papers, and the first part of the J. T. Adams papers); and, making use of special staff assignments, preliminary work was undertaken in connection with two larger collections (the second part of the J. T. Adams papers, and the Charlemagne Tower papers).

Toward the close of the year a special staff assignment (Mr. Roland D. Elderkin) made possible a complete survey of the library and papers of John Jay at Bedford House, Katonah, New York. Mr. Elderkin spent five weeks at Bedford House, listing the library and calendaring the papers. The present owner of the collection, Mrs. Eleanor (Jay) Iselin, also granted permission for a microfilm to be made of the Jay papers; this was done by moving the library equipment to Bedford House for four days, under the auspices of Mr. Ballou and Miss Basch. More than 4000 shots were required.

Remaining Uncataloged Books in Special Collections. A recent survey indicates that there are nearly 75,000 volumes in 26 collections that are as yet uncataloged. This does not include the 4000 volumes recently transferred from the Science library, which must be recataloged.

Special Assignments

Exhibitions. There were three major exhibitions in the Butler Library cases during the year. From August through October, a selection of books, manuscripts, and memorabilia exemplifying the career of Henry S. Saunders, noted Whitman authority and collector. Much of the material shown was given or lent by Mrs. Frank J. Sprague of New York City. From November 2 to May 23, in celebration of the 100th anniversary of the birth of José Toribio Medina (1852-1931) a large selection of that biblio-historian's writings--in which the Columbia collections excel--was shown. From May 25 on, an

exhibition of books and manuscripts of Ralph Waldo Emerson has been on view in celebration of the 150th anniversary of his birth.

There have also been numerous smaller special showings: these include Plimpton textbooks for meetings of the Scholastic Press Association, Low Rotunda, March 11-14; important items from the Typographic Library, Columbia University Club, March 24; selections from Bancroft purchases (Bancroft Award Dinner), Men's Faculty Club, April 20; and a selection of books and manuscripts of Samuel Johnson, Butler Foyer, June 2 (Commencement Day) through June 30.

Graphic Arts Program. From December through February a series of special meetings was held for various persons who had been invited to spark the the Graphic Arts fund-raising drive. These meetings involved discussions with Dr. White, a visit to the Typographic Library, dinner at the Faculty Club, and explanatory talks. For the meetings special rarities in the Typographic Library were on display in Room 801.

Plimpton paintings. During the year seven of the Plimpton portraits of famous literary personalities were cleaned and repaired.

General Notes

With the resignation, effective September 1, of Dr. Isaac Mendelsohn as Curator of the Middle East Collections, that whole area of coverage was separated from Special Collections.

As the year ends, information has been received that as of July 1, 1953, the School of Library Service Library will be attached administratively to Special Collections.

In view of the intention to publish a cumulative report of The Libraries covering the years 1949/50 - 1952/53 the following list of

outstanding past acquisitions (exclusive of those reported above) is appended for possible inclusion.

Gifts

1949-1950. The Gumby Collection of Negroana: documents, manuscripts, pamphlets, broadsides, clippings, etc. Mr. L. S. Alexander Gumby.

1949-1950. The professional papers of the late Professor Wesley Clair Mitchell. Mrs. Wesley C. Mitchell and family.

1950-1951. George Washington's manuscript diaries for the years 1795 and 1798. Mr. Charles Moran, Jr.

1951-1952. One of three known copies of Poe's "Annabel Lee" in the author's holograph. Bequest of the late Mrs. Alexander McMillan Welch.

1951-1952. Charles Dickens' A Christmas Carol, 1843, with a full-page inscription by the author to Frank Powell. Bequest of Miss Hilda Ward.

1951-1952. Collection of historical specimens of lithography and books on lithography. The Sun Chemical Corporation.

Purchases

1949-1950. The papers and correspondence of Lincoln Steffens.

1949-1950. Letters of George W. Cable to Miss Adalene Moffat, relating to the formation and administration of the Home Culture Club at Northampton, Massachusetts.

1949-1950. The Journals of Jules Champfleury (1821-1889), in 7 manuscript volumes.

1950-1951. Letters of Rider Haggard (over 200 pieces).

1951-1952. The Stephen Crane collection of letters, manuscripts, books, documents, and memorabilia (at least 1200 pieces).

Appended are detailed reports of activities of the special sections of Special Collections, Columbiana, Oral History Research Office and the Russian Archives.

Respectfully submitted,

Roland Baughman
Head of Special Collections

To: Dr. Richard H. Logsdon, Director
Columbia University Libraries

RB:AQC

Suggestions for Material To Be Included in Annual Reports, 1952-1953;
Based on Reports for 1951-1952.

	Retained	Discarded	Added
Burgess	Inventory results Book collection total Summary of use Analysis of registration Use of library by registration figures (Note: think Burgess is no longer keeping these figures) Reserve book data Rental reserve report	Staff for year? Accessions of cataloged & uncataloged material by fund Accessions by class, v. added & withdrawn Withdrawals	
Carpenter, Classics, M.L.	Book collection total Summary of use	Accessions of cat. & uncat. material by fund Accessions by class, additions & withdrawals Door check report (Tables 1-3)	
College	Book collection Summary of use Exhibits	Accessions by class, v. added & withdrawn Accessions by fund Interlibrary loans by borrower	
East Asiatic	Summary of use and rest as is except:	Acq. by purchase, exchange, gift if kept for annual report only. (Do not discard list of outstanding gifts)	Book collection
Journalism	Summary of use		Book collection figures
Business		Acq. by gift & purchase if kept for annual report only	Book collection
S.L.S.	Summary of use Book collection	Bindery Accessions Inter & Intra library loans as separate chart from same figures listed in the summary of use	

	Retained	Discarded	Added
Law	Summary of use Book collection	Bindery Accessions Inter & intra Library loans as separate chart from same figures listed in the summary of use	
Avery Group	Book collection Summary of use Classif. of borrowers (Music) etc.	Binding Cataloged no. of gifts? Accessions	
Engineering Division	As is but book collection figures for each dept. should be included.		
Natural Sc.	New serials Summary of use etc.	Interlibrary loan by borrower Gifts? Binding, acquisitions	
Sp. Coll.	Summary of use Gifts & bequests Use of collections Growth of collections (note should be made to explain discrepancy between these figures & those of cataloging report)	staff?	

Uncatalogued books and serials in
Special Collections
June 30, 1953

Park Benjamin serials including Literary Annuals	151
New Acquisitions	24
Uncatalogued 6/30/53	175 +
Berlioz	130 +
Conway	306 +
Coykendall	1644
Catalogued 1952/53	730
Uncatalogued (including serials) 6/30/53	914 +
Crane, Hart	38 +
Crane, Stephen	74 +
Dale	1000 +
Harris-Oliphant	116 +
John Wesley Hill	150 +
Hitchcock	88 +
Hoe	33 +
Thomas Jones	238 +
Kent	1480 +
Kilroe (serials)	110 titles +
Lamont	100 +
Lodge	1892
Purchase 1952/53	28
Uncatalogued 6/30/53	1920 +
Matthews Dramatic Library	489 +
Manuscript books (to be cat."X") Western & modern	105
Near Eastern	60
Uncatalogued6/30/53	165 +
Microflims (exclusive of S.T.C.)	154 reels +
Serials.....37 titles	
Russian.....19 "	
Other.....20" "	
Plimpton	11000
Acquisitions	2
Uncatalogued 6/30/53	11002 +
Spanish and Mexican books (Salomon)	160 +
Seligman	34973 (?)
Catalogued 1952-53	784
	34189
Transferred to G.L. etc	10320
Uncatalogued 6/30/53	23869 +
Smith	9000
Purchase 1952-53	11
Uncatalogued	9011 +
Spinoza	3933 +
Typographic	17434
Acquisitions 1952-53	1500
Uncatalogued 6/30/53	18934 +
Ward	73 +
To be transferred from 406 Low	4006 volumes +

74,662
4006
78668

Exhibitions 1952-53

Seven exhibitions ranging from one case shows to full scale exhibitions - 15 case - were prepared during the year.

1 - August - November 1, 1952 - Henry S. Saunders - Butler 3rd Floor

2 - November 3, 1952 - May 23, 1953 José Toribio Medina (1852-1931) In celebration of the 100th anniversary of his birth. Butler 3rd floor. and lobby.

3 - March 11-14 Early American schoolbooks from the Plimpton Collection for meetings of the Scholastic Press Association. Low, Rotunda

4 - March 24, 1953 Important books from the Typographic Library for the meeting held at the Columbia University Club to launch the drive for funds for the Graphic Arts Center.

5 - April 20, 1953 A selection of materials typical of those being purchased from the Bancroft Endowment at Mens Faculty Club for the Bancroft Dinner.

6 - May 25 - Nov 1953 Ralph Waldo Emerson 1803-1882 Sequicentennial of his birth. Butler lobby and third floor.

7 - June 2, 1953 Selection of the books and manuscripts of Samuel Johnson first President of Kings College - for Commencement Day.

Annual Report 1952-3

Use of the Collections

	1952-3	1951-2	1950-1	1949-50
Reader visits - Books & ms.	4199	3644	4846	5676
Reader visits - microfilm	1026	939	1035	932
Total Reader Visits	5225	4623	5881	6608
Use on Premises - Books & ms.	11419	8948	11830	12804
" " " - Microfilm	875	845	633	1102
Total use on premises	12294	9793	12463	13906
Circulation	17	1	40	10
Intralibrary loan	1936	1173	1192	1044
Interlibrary loan, Local	33	5	15	8
Catalog Dept.	(2789)	(2461)	(2326)	(1763)
Binding Dept.	(402)	(678)	(713)	(663)
Total	14280	10972	13710	14968

Note: Figures in parenthesis are not included in the totals.

Growth of the Collections

New Acquisitions catalogued.....4859

"B"	2105	
Book Arts	748	
Columbiana (Doc. diss.)	495	
COA (Masters Essays)	139	vols
COP (Pulitzer)	15	
Dramatic Library	1	
Epstean	1	
Jeanne D'Arc	3	
B (Ms. cats)	11	
Mary, Queen	1	
Microcards	414	
Microfilm	764	
Park Benjamin	43	
Reference	10	
"X" (Book ms)	29	
"Y"	57	
"Z"	23	

Previous Acquistions now catalogued.....1949

Coykendall	730
Kilroe	23
Seligman	784
Seligman Broadsides	412

Total books catalogued.....6808

Manuscripts catalogued	247
Manuscript Collections catalogued	3
Medical Deposit 1952-53	91
Total Medical Deposit	1015

Uncatalogued Acquisitions: 2238

AIGA - Fifty Books.....1500
Berlioz..... 130
Crane, Hart..... 38
Crane, Stephen..... 74
Hoe..... 33
Jones, Thomas S. 268
Lamont Bequest..... 100
Lodge..... 28
Plimpton..... 2
Salmans..... 160
Smith..... 11

Science to be transferred from 406 Low to Spec Coll and GL. now in Spec Coll..... 4006

Material transferred out of Special Collections.....20,822
Seligman.....10,320
"B"(Motion picture)..... 502
Hungarian Reference Library (To LC).....10,000

Total number of books and bound mss 6/30/52	ca	200,000
Catalogued acquistions 1952-53		4,859
Uncatalogued acquistions 1952-53		2,238
Total...		207,097
Transferred from Special Collections		20,822
Total number of books and bound ms. 6/30/53		186,275

CIRCULATION

Annual ~~MONTHLY~~ STATISTICS

COLUMBIA UNIVERSITY LIBRARIES

LIBRARY _____

DATE: 1952-53

	I. USE IN LIBRARY				II. CIRCULATION	
	A. Reserve		B. Non-reserve		A. Reserve	B. Non reserve
Units	1. Signed	2. Shelving	1. Signed	2. Shelving		
Books			10,269			8
Unbound periodicals						
Vertical file						
Graphic Materials						
Micro-film			875			9
Phono-graph Records						
Catalogs						
Rental Reserves						
MSS			1150			
SubTotal			12,294			17
TOTAL						
Grand Total						12311

III. INTER & INTRALIBRARY LOANS	
A. Interlib. loan Service	5
B. Local interlib. loan service	33
C. Intralib. loan service	1557
D. Photo service	579
E. Technical Services	3191
TOTAL	5165

Attendance: Total door count	5275
Attendance: Average spot check	
Hours open during ~~month~~ year	2401
Receipts for Rental reserves	

For notes and comments use additional sheet

R3C(552)M2

CIRCULATION

~~ANNUAL~~

~~MONTHLY~~ STATISTICS

COLUMBIA UNIVERSITY LIBRARIES

LIBRARY COLUMBIANA

DATE: July 1, 1952-June 30, 1953

	I. USE IN LIBRARY				II. CIRCULATION	
	A. Reserve		B. Non-reserve		A. Reserve	B. Non reserve
Units	1. Signed	2. Shelving	1. Signed	2. Shelving		
Books			1,464			
Unbound periodicals						
Vertical file						
Graphic Materials						
Micro-film						
Phono-graph Records						
Catalogs						
Rental Reserves						
Mss. Boxes			577			
SubTotal						
TOTAL			2,041			
Grand Total						2,041

III. INTER & INTRALIBRARY LOANS	
A. Interlib. loan Service	
B. Local interlib. loan service	
C. Intralib. loan service	
D. Photo service	
E. Technical Services	
TOTAL	

Visitors 734

Attendance: Total door count	1804
Attendance: Average spot check	
Hours open during month	
Receipts for Rental reserves	

For notes and comments use additional sheet

R3C(552)M2

REPORT OF THE CURATOR OF COLUMBIANA FOR THE YEAR 1952-1953

The statistics for Columbiana for this year are as follows:

Books used	1464
MS. boxes used	577
Visitors	734
Total attendance	1804

During the year just passed an increasing amount of our time has been devoted to the Bicentennial preparations, and the demands of the Office of Development have been very heavy. A considerable portion of the literature sent out by that office had its origins in Columbiana, and the research, discussion, and revision involved have consumed great quantities of our time. Long sessions with John Price Jones, Wolcott Davenport Street and others have preceded the production of articles and circulars. Various Bicentennial projects have originated and been hammered out in this office. All this has been carried on in addition to the normal routine work of the office, which has been somewhat heavier than usual this year.

The most important acquisition of the year was the original Hebrew Psalter used by President Samuel Johnson in conferring degrees at the first commencement of King's College in 1758; this was officially presented by Edmund Astley Prentis '06 Mines and his sister Mrs. Katherine Prentis Murphy to President Kirk in May, and received excellent newspaper notices. Several inquiries resulted from these notices, and a Hebrew scholar called our attention to some interesting details of Dr. Johnson's Hebrew studies revealed by a close examination of the book. Mrs. Mabel Perry Smith of Johnson City, New York, gave us two volumes from the library

of King's College which had been carried off by Robert Harpur (Hon. A.M. 1762), the librarian, as well as one volume from his own library. The correspondence of Alexander Smith, Professor of Chemistry, covering the years 1911-1919, came to us from the Chemistry Department. The Bursar's Office turned over to us some seventy ledgers of student fees dating back to the 1870's. Walter Lawrence Bogert '88 gave us(through President Kirk) an album of photographic views of the Columbia campus taken by himself; we had previously received from him the negatives of these views. Clarence McKenzie Lewis '98 Engineering gave us several volumes of Columbia interest, ten photographs of his class and its activities in college, and twelve negatives made by him of various Columbia events, including a fine view of the dedication of the Morningside site in May 1896.

The manuscript letters to Professor Hjalmar Hjorth Boyesen (1848-1895) which had been here for several years on loan from his grandson, H.H. Boyesen III, were withdrawn by him this year, but were microfilmed before they were sent off. This was general correspondence and did not relate to Columbia; the Columbia material of Professor Boyesen remains in our possession.

The use of Columbiana by research scholars continues unabated. As usual for the past several years, the heaviest use of our material has been made in connection with the Bicentennial History, both directly by Professor Miner and his staff, and by those writing histories of the schools of the university for this project. Professors Lucy Julia Hayner and John M. Nelson have been constant users all year. Wyndham Miles, doctoral candidate

at Harvard, worked here on his history of chemistry in colonial America; Milton Klein has continued to work on his biography of William Livingston. John Atlee Kouwenhoven went through our photograph file for material for his pictorial history of New York.

On 15 September The Diary of George Templeton Strong (Columbia 1838) was published, bringing to a close the editorial labors of Allan Nevins and the writer which had begun in 1938. On 5 November the writer gave an address on Strong before the New York Historical Society, and later repeated it twice before Princeton audiences.

Miss Julia Ann Nolan served as general assistant here from 16 September to 30 June 1953.

Respectfully submitted,

Milton Halsey Thomas

Curator of Columbiana

6 July 1953

Important Individual Purchases - 1952-53.

(Allyn, John and Pitkin, William). Their Majesties Colony of Connecticut in New England Vindicated from the Abuses of a Pamphlet, Licensed and Printed at New York, 1694. Boston, Bartholomew Green, 1694.
$500. Fund 4-293. September, 1953.

Cicero, Marcus Tullius. Epistolae ad familiares. Venice, Wendelin von Speyer, 1470.
$580. Fund 497 Lodge. December, 1953.

Gift

Gibbon. Decline and Fall of the Roman Empire. London, For W. Strahan and T. Cadell, 1776-88. 6 vols., 1st issue throughout.
$5000. December, 1953.

New York Laws, 1752, Volume I, large paper, annotated by William Smith. William Smith's own copy, with 98 pages of ms. at the end entirely in his autograph..., New York, Printed by James Parker, 1752.
$450. Fund 4-293. December, 1953.

Servius. Commentarii in Virgilii Opera. Rome, Ulrich Han, ca. 1470
$1,350. Fund 497 Lodge. December, 1953.

Terence. Comoediae. Naples, Printer of Silvaticus, 1474.
$1,485. Fund 497 Lodge. December, 1953.

Root, Riley. Journal of Travels from St. Joseph to Oregon. 1850.
$475. Fund 4-293. March, 1954.

Slater, Nelson. Fruits of Mormonism... 1851
$475. Fund 4-293. March, 1954.

Warre, Henry James. Sketches in North America and the Oregon Territory. 1848.
$450. Fund 4-293. March, 1954.

(Boston Port Act) Transactions in America Relative to the Boston Port Act, &C in 1774. A ms. volume containing 522 pp.
$700. Fund 4-293. April, 1954.

Cicero. Epistolae ad Brutum, ad Quintum Fratrem ad Atticum. Bound with De Oratore, Venice, Valdarfer, 1470.
$950. Fund 497 Lodge. April, 1954.

Sallust. Ex Libris Historiarum. Rome, Pannartz, 1475.
$685. Fund 497 Lodge. April, 1954.

Astronomical Treatises, collected and the greater part written by an anonymous Thirteenth Century Dominican Friar. Probably of the House of St. Leucius in Todi. Ms. on vellum. Italy, latter part of the 13th century.
$3,250.00. Fund 482 Smith. May, 1954.

Medieval Mathematical-Astronomical Ms. on Vellum, containing texts by Grosseteste, Peckham, Sacrobusco, e.a. XIVth century.
$1850. Fund 482 Smith. October, 1952.

Vergil. Opera. Florence, 1487.
$705. Fund 497 Lodge. July, 1953.

Whitman, Walt. Leaves of Grass. Brooklyn, 1855. 1st ed., 1st issue.
$765. Fund 4-293. August, 1953.

Aesop. Vita... (Venice, 1498)
$446.50. Fund 497. August, 1953.

Summation of the Trial of the Murderers of Joseph Smith. Ms. Carthage, Ill., 1844.
$500. Fund 4-293. July, 1952.

2 Globes, Terrestial and Celestial. 1807.
$500. Funds 482 and 4-293. October, 1952.

Champfleury, Jules. Journal Intimé. 7 volumes of unpublished manuscript covering the years 1853-1888.
$600. Funds 293 and 350. September, 1949.

SCHOOL OF LIBRARY SERVICE

REPORT OF THE LIBRARIAN

1952 - 1953

CONTENTS

5 year statistics.....2

Text.....3

Circulation, 1952/53.....6

Interlibrary and intralibrary loan, 1952/53.....7

Bookstock, 1952/53.....8

Serials statistics, 1952/53.....9

Staff.....10

5 Years in the SLS Library

	1948/49	1949/50	1950/51	1951/52	1952/53
Reserve bks. (used in lib.)	34,546	47,541	42,627	35,315	30,170
Non-reserve bks. (used in lib.)	2,043	2,105	914	0	0
Reserve bks. (taken out)	3,394	7,192	8,054	7,271	5,300
Non-reserve bks. (taken out)	7,161	6,464	8,791	7,631	9,180
Rental reserves	0	0	451	477	364
College catalogs (used in lib.)	5,431	9,010	7,296	7,436	7,675
Total	52,575	72,312	68,133	58,130	52,779
Circulation Grand totals	52,618	72,335	98,464	89,391	82,296
Book stock					
Titles	0	31,994	33,164	33,792	34,247
Volumes	0	64,931	67,689	69,823	69,444

School of Library Service Library

Annual Report
1952/53

The scholastic year 1952/53 marks the end of a five year period of change and, we hope, improvement in the School of Library Service Library. Previous reports have recounted tales of cleaning up tier 12 of the stacks, which in 1948 was completely full and running over. They have told of changes in the curriculum of the Library School, and the effects of this on the library. The little there is to say this year can be regarded as the result of a great deal of work done since 1948 by the staff. The statistical sheet on the opposite page will illustrate some of the changes.

It is to be noted that the circulation figures given on page 2 are not based on the method now used for cumulations of Butler Library Statistics. For a better comparison, in this table the original type of count is used, which includes no attendance or shelving figures. The "Grand Total" does, from 1951/52, include a shelving count. The SLS Library has no attendance record to include, and our shelving count is minimal since our students are asked to reshelve all volumes they use. The sharp drop in the "Non-reserve books used in the library" column which occured in 1950/51, and the zeros in later years, mark the period when our stack tier was opened to all users of the library. Since the same year, and with increasing tempo and success in 1952/53, the number of books placed on reserve has been cut sharply, and users encouraged to take books home for two weeks rather than read in the building. This has seemed especially desirable with the shift in registration in the School to night students.

The use of college catalogs dropped after 1948/50, but we attribute this more to the final organization of the collection in 1951, which saves many pointless trips to the stacks, and to the increase in our collection of reference books, which furnish information formerly found only in the catalogs themselves.

The "Total Book Stock" figures would indicate a loss in volumes since June 1952, and a very slow growth over the years. Buying has not been done lavishly, for budgetary reasons, but there are two other reasons for the apparently static condition of our resources. One is the policy of using a great deal of material uncataloged, on reserve or in the pamphlet collections. This has some disadvantages, and because of the work of Miss Christine Meyer in eliminating our back-log of book cataloging, we hope in the future to have recorded in the main catalog of the Libraries, most material which might be of interest to readers other than our own particular group. The outstanding reason for the space now available in our stacks as well as a lack of growth numberically, is that weeding has been constant.

This year about 2,500 volumes were discarded, and about two hundred volumes were removed from the records after being missing at two inventories, one made in the summer of 1950, one in 1952.

Background organizational work on material has slowed down. Stack tier 12 is in good condition, and no inventory will be taken in 1953. Some books are missing, but we expect a good percentage of them to turn up. The cages were rearranged in December to make room for the archives of the New York Regional Catalog Group and the Conference of Eastern College Librarians. We must admit that too much was probably discarded, in an excess of tidyness.

Cataloging of the Children's Historical Collection has proceeded, slowly to be sure. With the help of the Photo-Clerk and the painstaking work of Miss Jane Hunter from October through April, records were checked and shelving slips placed in all cataloged items. Students can now have direct access to the collection. The regular juvenile collection is fairly up-to-date, due not as much to purchases by the Library as to the work of Miss Hilda Grieder, who has kept up contacts with publishers and constantly solicited donations.

Kenneth Lohf spent a good deal of time on the Reference Collection, shelved in Room 604, and a regular mending-rebinding program was carried out. The periodicals arranged alphabetically on open shelves in Room 605 were checked again for use, and some titles relegated to the stacks to make way for more popular material. During the last five years a great many small collections of unbound material have been consolidated into three main files, one for ALA material, one for Communications, one for everything else. The last group of material was sorted into these categories this year, and the ALA and main files weeded. They are not beautiful, but they seem to work. The Communications Collection has been added to as much as its use would seem to justify.

One change which involves other departments was the transfer of hundreds of publishers' catalogs from the Acquisitions Department to the Library Service Library. We have been working on our collection in a desultory way for several years. Now that this is the basic collection in the Libraries, we hope to put the catalogs in good order. One large class in the Library School will be assigned work with the collection beginning with summer school 1953. The College Catalog Collection has been, in the last five years, completely overhauled. This month we have completed the last claiming for current issues; 623 claims have been sent out in May and June. The foreign catalogs have been rearranged, in the hope of speeding service to borrowers.

Work on records has been continued. The three-year project of going thru the card catalog, and either closing continuation cards or referring to other places in the Libraries for current information, unless there is a record in the visible check file, was completed in February.

Of course we realize that errors crept into the As and Bs before the Cs were checked, but we do have a visible file that is a thing of beauty and a joy to the staff. Edward Ortiz has continued his work all year in making new check cards, claiming, and putting in flags.

We hope that lessons learned in the work studies made last year have been put to account, and want to continue regularly such projects as the binding and discarding cost studies which Kenneth Lohf did this year.

So far this report sounds very smug. It is not meant to. We do not think that the Library Service Library is perfect, and recognise some mistakes made during the past years. There is a point at which background work should be given up in favor of immediate service to patrons. Perhaps this library, faced in 1940 with a tremendous job of bringing order out of post-war chaos, went too far in eliminating assistance to readers. The staff in 1948 of three professionals became two in 1950, and a further cut is contemplated. Whether this is desirable, may be debated. There are jobs to be done which have not been begun for various reasons. Gaps in the College Catalog Collection have not been filled in. The vertical files could be formalized, labeled, indexed. Thousands more volumes can be discarded. These and other improvements seem in most cases, however, to depend on the financial condition of the Libraries rather than a departmental decision.

On July 1, 1953, the supervision of the Library Service Library is to pass from the Butler Librarian to the Director of Special Collections. We will be sorry not to work closely with Mr. Berthel, who has been unfailingly helpful and sympathetic, but we see advantages for the Libraries and for the SLS Library in the concentration of control of the sixth floor reading rooms and stack tiers 12, 13, and 14, in the hands of one man. We also hope that out of the change will come constructive work for this library, which has beautiful quarters and an outstanding collection of books. We face the next five years with interest and enthusiasm.

Respectfully submitted

Marthula Wilcox

Marthula Wilcox
Librarian
School of Library Service
June 1953

School of Library Service
1952-1953

CIRCULATION

USE IN BUILDING

	Reserve Books		College Cats.		Non-Reserve Books	CIRCULATION			
	Signed	Shelving	Signed	Shelving	Shelving	Reserve	Non-Reserve	Rental Reserve	Total
JULY	5678	509	443	577	1580	1077	1081	35	11,060
AUG	2519	606	401	801	1656	632	576	13	7,267
SEPT	608	396	453	565	1187	229	212	9	3,639
OCT	4950	741	492	576	1635	835	837	48	10,120
NOV	2742	550	661	385	1166	604	734	56	6,904
DEC	1753	573	450	418	1363	371	730	18	5,726
JAN	2210	827	893	604	1647	370	869	41	7,461
FEB	3038	400	1062	739	1248	382	934	51	7,854
MAR	2323	562	883	609	1363	307	1160	48	7,255
APR	2290	716	852	721	1617	249	1046	22	7,502
MAY	1971	381	701	722	1205	273	791	23	6,155
JUNE	79	120	268	310	355	61	160	0	1,353
TOTAL	30170	6,470	7,675	7,027	16,020	5,390	9,133	364	82,296

GRAND TOTAL 1951-1952 - 89,391

GRAND TOTAL 1952-1953 - 82,296

JLS 6

School of Library Service
1952-1953

Interlibrary and Intralibrary Loan

	Interlib. loan	Local Interlib. loan	Intralib. loan	Photo-graphic	Technical services	Total
July	17	1	4	5	39	66
Aug.	18	6	6	1	157	188
Sept.	12	8	10	0	74	104
Oct.	9	2	8	7	70	96
Nov.	12	1	2	0	52	67
Dec.	4	1	3	4	29	41
Jan.	5	2	3	7	65	82
Feb.	22	0	2	2	72	98
Mar.	25	2	0	6	61	94
Apr.	17	0	12	7	42	78
May	4	2	2	5	84	97
June	5	1	0	2	50	58
Total	150	26	52	46	785	1009

School of Library Service Library
BOOKSTOCK as of June 30, 1953

CLASS	SUBJECT	TITLES	VOLUMES
000-019	Bibliography	3972	8432
020	Library science-theory	2145	6956
021-024	Library science-general	1113	2055
025	Administration of libraries	1661	3512
026	Special libraries	455	955
027	Public & college libraries	3608	11903
028-029	Reading & literary methods	1536	2921
030-090		394	682
100		215	348
200		43	59
300 except 370		984	2285
370	Education	2701	6079
400		118	153
500		129	215
600		1213	1953
700		154	254
800		542	767
900 & B		631	1045
Fiction and series		357	717
Sutliffe-Shaver		340	430
LS	Reference room	1523	6808
Juvenile		5333	5943
Children's Historical (estimated)		5000	5000
TOTAL BOOKSTOCK		34247	69444

Total Bookstock June 30, 1952 33,792 titles
69,823 volumes

Total Bookstock June 30, 1953 34,247 titles
69,444 volumes

School of Library Service
1952/53

	Periodicals	Routed to Faculty	Routed to Staff	College Catalogs
July	776	37	75	263
Aug.	535	12	48	202
Sept.	559	13	44	219
Oct.	854	39	70	273
Nov.	769	41	60	53
Dec.	775	32	66	161
Jan.	824	48	56	93
Feb.	780	31	51	65
Mar.	801	44	50	189
April	965	53	54	188
May	854	53	60	337
June	380	0	57	147
Total	8872	383	673	2190

1951/52

Total	9192	512	679	4139

School of Library Service
1952/53

STAFF

	Name	Dates of Employment
Professionals:		
	..Darthula Wilcox	July '52-June '53
	Kenneth Lohf	July '52-June '53
Desk Assts.:		
	..Patricia Bennett	April '53-June '53
	Frank Cianci	Dec. '52-Jan. '53
	Lucille Coleman	July '52-March '53
	..Jerry Garfinkle	April '53-June '53
	Irene Hasenberg	Feb. '53-March '53
	Jane Hunter	Sept. '52-April '53
	Ida Masone	July'52-June '53
	Virginia Meier	Sept. '52-Nov. '52
	..Edward Ortiz	July '52-June '53
	..Dorothe Ruchti	March '53-June '53
Pages:		
	James Graham	July '52-March '53
	..Stanley Lubman	June '53-June '53
	Joseph Ponte	Sept. '52-May '53
	Robert H. Roth	March '53-May '53

..Member of staff July '53

ORAL HISTORY RESEARCH OFFICE

Columbia University

Annual Report

1952 - 1953

Under the direction of a Columbia University committee headed by Allan Nevins, the Oral History Research Office has continued in 1952-1953 to accumulate the carefully prepared reminiscences of men and women who have played important parts in public affairs. Mr. Wendell Link and Mr. Harlan B. Phillips have continued to operate out of the New York office while Mr. Dean Albertson has continued as the office representative in Washington, D.C. These three have now been associated together in the pursuit of historical research among the living for the past three years and the success of the venture is due in great part to their sensitivity of approach and their artful skill in applying the Oral History techniques which they have devised out of their continuing experience with the Office. All recorded tape brought in during the current year has been processed at the New York Office by a staff which, in terms of office history, is without peer. Theirs is the problem of converting a recording into a manuscript and such success as the Office enjoys is entirely traceable to their imagination and literary skill.

1952-1953 Summarized

The work accomplished by the Oral History Research Office during 1952-1953 is presented in some detail in the four exhibits which follow.

Exhibit I

This exhibit presents statistics which show the work done each year in the life of the Office. While the number of men interviewed had been on the decline since 1949-1950, the number of men interviewed for

the current year shows a noticeable increase. The number of recorded interviews has remained virtually the same as the previous year and yet the number of hours of tape recorded and the number of pages of manuscript secured has increased markedly. The men interviewed during the year 1952-1953 have given more time at a single sitting than was true in previous years. The straight two-hour interview has become the norm. The number of finished memoirs submitted is again on the rise and should in the course of the next fiscal year show a decided increase. A Niagara Falls of manuscript has poured out of the Office in the past three years and they are beginning now to find their way back to the Office for final processing.

Exhibit II

This exhibit presents a list of the individuals who have been interviewed during the current year, the area of public life in which their careers have been most significant, and the extent of the memoir secured to the present time. This table was designed to provide detailed information to supplement the statistics in Exhibit I.

Exhibit III

This exhibit presents the men whose interviews have been completely processed and submitted this year, along with the subject field of the memoir and its length. The classification represents the

current availability of a memoir for use by scholars. Those listed as "open" may be used immediately by a scholar with proper credentials. Those listed as "closed" may not be used by anyone in any way at this time.

A completed and submitted memoir includes, in addition to the text, a table of contents, and an index to the material.

Exhibit IV

Herein is set forth the year's expenditures necessary to accomplish the work heretofore described. The expenditures are presented both by object, and by month.

Expenses for Equipment and Supplies have remained in balance with like expenses the previous year, 1951-1952. Other than two new tape recorders, additional recording tape, earphone replacements for the transcribers, and the usual office supplies of paper and their like, it has not been necessary to make any major purchases of office furnishings during the current year. Our recording equipment is now in its third year of service. The Office has had major factory repairs for four machines and has purchased two new machines, mentioned above, to replace those deemed by our repair service to be beyond factory repair. The process of keeping our equipment in proper working condition through major factory checks will proceed during the course of 1953-1954.

The success of the operation, as has been amply demonstrated during

the five years of its history, lies in the Office's ability to attract and keep able people. Costs of Office personnel have not materially risen during 1952-1953, but the amount of recorded tape to be processed has required the employment of a greater number of transcribers than was heretofore necessary. As a consequence of that employment expenses for all Salaries have risen from $26,160.32 (1951-1952) to $29,654.32 (1952-1953), a matter of 13 percent. Should the amount of recorded tape for 1953-1954 remain at the present level and the number of memoirs to be submitted substantially increase, as we believe it will, the necessity of employing additional final typists will increase the total cost of salaries for the year 1953-1954.

The amount of recorded tape which shows almost a 50 percent increase over that secured in 1951-1952 has, of course, increased the transportation costs to secure the interviews from $1,875.22 (1951-1952) to $3,100.81 (1952-1953).

The increased costs over previous years have been incurred directly for the securing of more interviews with greater page content from more men and the staffing of the Office to process this increase in product.

* * * *

The Oral History Research Office has interviewed a limited number of men who have been associated with Henry Ford, or with the Weyerhaeuser lumber enterprises, to develop source materials to be used in studies which

the University has under way. Interviews for industrial studies can bring funds to support the Oral History basic research program.

The Office continues as it has in the past to be a clearing house of information relative to its experience in the Oral History field. The Governmental Affairs Institute and Colonial Williamsburg are but two examples of those who sought information about the Office at Columbia University to see whether they could make use of the idea and the techniques which the Office has tried and tested.

The Bancroft Fund of Columbia University, and the Lucius N. Littauer Foundation, have provided the fundamental support making the work of the Office possible. The William C. Whitney Foundation and the Old Dominion Foundation have given support which has made accelerated activity possible. With the increasing success and usefulness of Oral History, the thanks due these supporters expands, as does the reward for their faith in an idea.

EXHIBIT I

COMPARATIVE STATISTICS 1948-1953

	1948-49	1949-50	1950-51	1951-52	1952-53	Total
Men Interviewed	21	82	50	48	64	265
Interviews[1]	105	263	323	483	443	1,617
Hours Interview Recorded	145	327	444	600	882	2,398
Pages Manuscript[2]	2,858	7,423	12,743	15,645	18,590	57,295
Memoirs Submitted[3]	7	35	35	14	17	108
Pages Submitted	648	3,026	9,116	2,817	5,039	20,646
Expenditures	3,715.31[4]	15,023.84	26,081.66	30,123.52	35,209.69	110,154.02

1 Single recording sessions lasting two hours or less
2 Total number of pages transcribed from recorded tapes
3 Series of interviews with individual completed, manuscript edited, processed and placed in Archives of the Library
4 Nine and one-half months operation

EXHIBIT II

WORK IN PROGRESS 1952-1953

Name	Field	Hours Interview Recorded	Pages Manuscript
S.A.Alderman	Legal	65	1459
W.Alexander	National Politics	26½	727
G.W.Alger	Legal	3 3/4	92
J.F.Barnes	Journalism	6	119
L.Bean	National Politics	18	234
S.B.Bledsoe	National Politics	8	172
F.B.Berthal		1	21
R.Boyd	Weyerhaeuser	3	85
S.Braden	International	39½	990
C.F.Brannan	National Politics	12	183
H.S.Breckinridge	National Politics	1½	19
B.Cerf	Journalism	3/4	30
W.Chamberlin	International	3½	114
R.V.Clute	Weyerhaeuser	3	79
F.Davenport	National Politics	6	105
M.P.Davidson	New York Politics	3½	85
C.C.Davis	National Politics	12	230
G.Dean	National Politics	2	46
C.Edison	National Politics	2	105
T.I.Emerson	Legal	26	532
R.M.Evans	National Politics	12	265
F.D.Fackenthal	Columbia	1½	31
B.Farr	National Politics	1	33
J.N.Frank	National Politics	6	183
F.Frankfurter	Legal	3	88
A.N.Frederickson	Weyerhaeuser	3¼	73
F.Henshaw	National Politics	6	150
C.W.Holman	National Politics	3	70
R.W.Hudgens	National Politics	9½	289
J.B.Hutson	National Politics	28¼	505
G.Jackson	National Politics	8	110
R.H.Jackson	Legal	54	1211
F.Jamieson	International	6	81
M.Jones	National Politics	48 3/4	1058
C.B.Kelland	National Politics	5	75
N.Kelley	Legal	28	514
C.T.Lane	Legal	10 3/4	251
J.H.Lathrop	Religion	13	329
J.LeCron	National Politics	6½	145
J.Lockwood	Legal	2 3/4	64
E.Meyer	National Politics	6½	148
C.Morrill	National Politics	7	159
W.Moscow	Journalism	3/4	23
R.Niebuhr	Religion	1½	39
E.O'Neal	National Politics	10	147

EXHIBIT II (CONTINUED)

Name	Field	Hours Interview Recorded	Pages Manuscript
L.Osborne	International	10	253
F.Perkins	National Politics	89	1358
M.Rosenthal	National Politics	12	303
Society of American Historians, Inc.		11	235
R.H.Shields	National Politics	23½	396
O.C.Stine	National Politics	18	465
L.Taber	National Politics	17	428
J.Tapp	National Politics	10½	227
T.Taylor	Legal	9	232
J.Viner	International	2	61
H.A.Wallace	National Politics	18 3/4	351
A.Wardwell	Legal	1½	25
Weyerhaeuser*		50	
L.Wheeler	National Politics	19	448
J.C.White	International	5 3/4	135
C.R.Wickard	National Politics	43¼	1175
J.T.Williams	Journalism	26	902
M.Williamson	Weyerhaeuser	1 3/4	46
M.L.Wilson	National Politics	3½	60
P.Windels	New York Politics	3/4	22
		881 3/4	18,590

* Mr. Link is currently on the West Coast interviewing a number of people associated with the Weyerhaeuser enterprises. This number represents an estimate of the total hours which he has secured on this trip.

EXHIBIT III

SUBMITTED MEMOIRS

Name	Field	Manuscript Pages	Classification
Bakhmeteff, Boris	International	568	Open
Chamberlain, Thomas G.	National Politics	184	Closed
Davis, Malcolm	International	435	Open
Lasker, Albert	National Politics	180	Open
Moscow, Warren*	National Politics	25	Closed
O'Neal, Edward A.	Agriculture	140	Closed
Poole, DeWitt C.	International	490	Open
UN Conference Round Table	International	77	Open
Valesh, E.M.	Labor	228	Open
Wardwell, Alan	Legal	124	Closed
Warburg, James P.	International	1873	Closed
Winter, Keyes	New York Politics	259	Closed
		4,583	
Bryson, Lyman	Radio	254	Open
Haeffner, Joseph A.	Radio	30	Open
Harkness, William E.	Radio	99	Open
Holland, Lawrence La Mbttee	Radio	25	Open
Manning, Stanley L.	Radio	16	Open
Tyson, E.L.	Radio	32	Open
		456	
Total Pages Submitted		5,039	

* Supplement to a completed memoir

EXHIBIT IV

EXPENDITURES STATEMENT

1952-1953

BY OBJECT

SALARIES 3 Interviewers 1 Secretary 4-7 Transcribers	29,654.32
EQUIPMENT Electrical - Recorders and Accessories Office	501.43
SUPPLIES Paper and Office	432.60
TRANSPORTATION To secure interviews	3,100.81
EXPENSES Telephone Postage Equipment repairs	1,520.53
TOTAL	$35,209.69

BY MONTH*

July	$2,523.83
August	2,656.91
September	3,494.21
October	2,886.14
November	3,025.54
December	2,960.73
January	2,580.65
February	3,210.81
March	2,939.16
April	2,855.75
May	2,662.67
June	3,413.29
TOTAL	$35,209.69

* The variation in monthly expenditures results mainly from temporary reductions in staff as there is turnover among transcribers.

Columbia University Libraries
Archive of Russian and East European History and Culture
ANNUAL REPORT: July 1, 1952-June 30, 1953

The Archive has now completed the second year of its activity of gathering together the materials that have been scattered throughout the world, mostly in the hands of political émigrés.

Main Purpose.

With vigilance and vigor, the Archive continues to execute its major task of gathering together the historical materials, since if not so gathered, many of these materials would be forever lost to any researchist-historian.

Year's Acquisitions.

According to the Inventory Card Index the following are the materials which the Archive has collected during the past year.

Archival collections (every collection as a unit) - 19 collections.

Manuscripts (mostly memoirs) - 85 mss.

Epistolary collections - 8.

Special collections of various materials - 43.

Of these materials - 60% were acquired on a gift status and 40% were purchased.

Study and Appraisal.

Each acquisition required extensive preliminary study, research of its background, and lastly, the most delicate problem of all - a fair appraisal.

Correspondence Prior to Acquisition.

Almost every one of the materials acquired was the result of an extensive search, and lengthy correspondence. This correspondence has shown that in the eyes of emigrants, scattered throughout the world, the Archive became the

central instance of deposit and preservation of historical documents. It would be possible to state now that the Archive has acquired the necessary trust and sympathies among the said emigrants for its further activities and development.

Résumés.

Each acquisition was based on a résumé (summary) concerning its nature and value. The number of these résumés totaled about 100 for this year.

Subject and Person Card Index.

As soon as the acquired materials were read, cards were made out for them to constitute a Subject and Person (Name) Index which should cover all acquisitions.

Use of Materials.

In the current year the materials gathered were open to the use of the Russian Institute of Columbia University, Research Program on the USSR and other individual researchists, in accordance with permission from Professor Philip E. Mosely. In the current year the Archive was visited by about 50 individuals from various states of the United States.

In accordance with permission from Professor Philip E. Mosely, there were in the current year 27 Columbia University students visits. They used memoirs concerning the Revolution of 1917, the Provisional Government Activities (the Peace Policy, the French Socialist Mission to Russia, etc.) and various materials concerning the Party of Soc.-Rev. and its leader, V. Chernov, the General Situation in the USSR in 1940-1952, the Tatar National Movement in 1942-1943.

Non-Columbia University scholars had 20 visits. They used memoirs concerning the Russian Constitutional Movement in 1894-1905, the Zemstvo in

1890-1917, A. P. Stolypin's tenure of office in 1906-1911, the Tambov Uprising (Antonovshchina) in 1919-1921, Poland in 1918-1944 and various materials relating to the White Ruthenian National Movement in 1940-1945.

Informative Publications about the Archive.

The informative pamphlet regarding the Archive (its purposes, its organization, procedure for acquisition of materials, etc.) and the reprint of Professor Mosely's article in the February, 1953, Columbia Library Columns, Vol. II, No. 2, helped to make new connections with more representatives of the emigration circles. About 1200 pamphlets and 300 reprints were circulated.

Prospects for the Next Year.

Grounds have already been prepared for the acquisition of many materials which should enter the Archive in the next year.

Lev F. Magerovsky.

Lev F. Magerovsky
Curator, Archive of Russian and East European History and Culture

LFM:AQC